

Scotts Valley Property Management (SVPM)
4615 Scotts Valley Drive, Suite B, Scotts Valley, CA 95066
Telephone: 831/438-2208 Fax: 831/438-3206
Email: applications@scottsvalleyproperty.com

To: Prospective Tenant(s)

Please complete and sign the application that authorizes the verification of credit, employment and previous tenant history. Provide employment information, including the 2 most recent paystubs and landlord information for the past 5 years at minimum. Feel free to use the back of the application to add any additional information you feel may be of help to us in getting you qualified to rent. If you are self-employed, please include copies of your previous year's tax return and the 6 most recent bank statements.

- Please submit a non-refundable \$40.00 (cash or cashier's check only; **no personal checks**) application fee for EACH adult (anyone over 18 years of age) that will be living on the property and for each Co-signer.
- Each adult tenant and/or co-signer must submit a separate application.
- The complete name of all occupants must be on the application, including the name of every person that will be living on the property.
- No pets are allowed unless you have received prior written approval.
- Positive picture ID will be requested at the time you submit your application for processing.

Please fill in the following information completely, then sign and date before returning.

The address of the property you're interested in renting: _____

_____ Preferred Move-in Date (to be negotiated with property owner by SVPM).

\$_____ The amount of the monthly rent.

I understand all of the above and agree to these terms.

Applicant

Date: _____

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Tenant Application

Property Address: _____

Name of Applicant: _____ Email: _____

Ph. # _____ Wk.# _____ Cell# _____

Other Name(s) used within the last 5 years: _____

Birth Date (Mo.-Day-Yr.) _____ Social Security Number: _____

Driver's License Number: _____ State & Expiration Date: _____

Name of All Other Occupants and Relationship to Applicant: _____

Pets or Service Animal (Age & Breed of each): _____

Present Address: _____ City: _____ Zip: _____

Do you own this property? Yes No

Dates of Residency: _____ Reason for leaving: _____

Name & Address of Owner/Landlord: _____ Phone: _____

Previous Address (Past 5 years): _____ City: _____ Zip: _____

Did you own this property? Yes No

Dates of Residency: _____ Reason for leaving: _____

Name & Address of Owner/Landlord: _____ Phone: _____

Previous Address (Past 5 years): _____ City: _____ Zip: _____

Did you own this property? Yes No

Dates of Residency: _____ Reason for leaving: _____

Name & Address of Owner/Landlord: _____ Phone: _____

Present Employer: _____ Hire Date: _____

Address: _____

Job Title: _____ Gross Income: \$ _____ per (Mo./Yr./Hr.): _____

Supervisor/HR contact: _____ Supervisor/ HR phone #: _____ Best time to call: _____

Previous Employer (Past 5 years): _____ Employment Dates: _____

Address: _____

Job Title: _____ Gross Income: \$ _____ per (Mo./Yr./Hr.): _____

Supervisor/HR contact: _____ Supervisor/ HR phone #: _____ Best time to call: _____

Previous Employer (Past 5 years): _____ Employment Dates: _____

Address: _____

Job Title: _____ Gross Income: \$ _____ per (Mo./Yr./Hr.): _____

Supervisor/HR contact: _____ Supervisor/ HR phone #: _____ Best time to call: _____

Other income \$ _____ Source: _____

(1) Auto License #: _____ State of Registry: _____ Make/Model: _____ Year: _____ Color: _____

(2) Auto License #: _____ State of Registry: _____ Make/Model: _____ Year: _____ Color: _____

Have you ever been a party to an Unlawful Detainer action or filed for bankruptcy in the last 7 years? Yes No Date: _____

Have you ever been convicted of /pleaded no-contest to a felony? Yes No Date(s): _____

If the answer is yes to either of the two above questions please explain the circumstances in the space provided below and/or on the back of this page:

In Case of Emergency: Name of Person(s) to be informed (someone you will not be living with):

Name: _____ Relationship: _____

Address: _____ Telephone: _____

Name: _____ Relationship: _____

Address: _____ Telephone: _____

RECEIPT FOR APPLICATION FEE The undersigned acknowledges receipt of \$ _____ in the form of:

() Cash () Cashier's check Payable to: Scotts Valley Property Management. Date: _____

SVPM Rep: _____ Note: _____

Applicant has paid a \$40 application fee applied as follows: \$23 for credit report, address history, Telecheck, unlawful detainer and nationwide criminal history reports prepared by TenantAlert and \$17 for processing which includes investigating residential and employment history/salary and any long distance phone calls for verification of references.

Applicant understands and agrees that: 1) this is an application to rent only and doesn't guarantee that Applicant will be offered the Premises; 2) Landlord or Manager or Agent may accept more than one application for the Premises and, using their sole discretion, will select the best qualified Applicant, and 3) Applicant will provide verification of current photo ID.

Applicant represents the above information to be true and complete, and hereby authorizes Landlord or Manager or Agent to:

1) verify the information provided; and 2) obtain a credit report on Applicant and other reports, warnings and verifications on and about Applicant, which may include, but not be limited to, criminal background checks, reports on unlawful detainers, bad checks, fraud warnings, employment and tenant history.

Authorization to Verify Information

I certify that all information given on this application is true and correct. I hereby authorize Scotts Valley Property Management to verify any and all references and facts, which may include but is not limited to employment & compensation verification, a Credit Report relating to me, an Unlawful Detainer report and/or criminal background checks. I understand that incomplete or incorrect information provided in the application may cause a delay in processing which may result in denial of tenancy. I hereby waive any claim and release from liability any person providing or obtaining said verification or additional information.

Applicant (signature): _____ Date: _____

Applicant (printed name): _____